



Icahn  
School of  
Medicine at  
Mount  
Sinai

*BioMedical Engineering  
and Imaging Institute*

## Research Coordinator at Mount Sinai

The Research Coordinator is an entry level research position, responsible for conducting and assisting in research studies, recruiting patients, obtaining informed consent, collecting, maintaining and organizing research data. There are also opportunities to attend clinical meetings and shadow physicians.

### Roles & Responsibilities:

- Conducts routine and standardized human subjects research using appropriate research or interview techniques specific to subject matter of the research project, providing support to the Principal Investigator.
- Assists in research activities such as obtaining informed consent, screening participants for eligibility, administering questionnaires and answering telephone calls.
- Assists in the collection, analysis and review of experimental data for publication and presentation.
- Assist in preparation and submission of grant applications and documents (e.g., Institutional Review Board, Grants and Contracts Office).

### Requirements:

- Bachelor's degree in science or related field at the start of the position.
- Strong interest in Biomedical science and research involving human subject.
- Demonstrated organizational and communicational skills.

Interested individuals should send a resume and cover letter to Dr. Xiang Xu (xiang.xu@mssm.edu). The position is immediately available until filled. For more information about the lab and our team, visit our website at

<https://labs.icahn.mssm.edu/xiang-xu-lab/>